B&E Consulting, LLC

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May 18, 2016

Warwick Sewer Authority Warwick, RI

Dear Authority Board Members & Management:

The following schedules are presented to assist the WSA in evaluating the proposed FY 2017 thru FY 2021 rate plan based upon this May 2016 Warwick Sewer Rate Study. This study also assisted the WSA in preparing the FY 2017 budget. The study incorporates many of the methodologies presented in B&E Consulting's May 2011 study and the finding of this study are presented in the condensed letter format with accompanying schedules.

SCOPE OF ENGAGEMENT

B&E Consulting (B&E) was engaged by the WSA to provide consulting services and assistance to provide a new 5 year rate plan utilizing B&E prior reports along with changes in assumptions as well as increases and or decreases to projected revenue and expenditures. To complete the engagement, B&E was required to review the existing rate structure, project revenues and expenditures for the future and assist the WSA Management team in addressing the following:

- 1. B&E reviewed and evaluated the current revenues and expenditures of the WSA and made appropriate adjustments in order to prepare what is commonly referred to in the ratemaking process as a "normalized test year". This first step provides a firm footing on which B&E can develop its subsequent financial models.
- 2. B&E then calculated by using a B&E developed rate design model the proforma revenues and expenses for the WSA for the five year period 2017-2021. These calculations resulted in a pro-forma profit and loss model that could be reviewed, evaluated and amended as needed to obtain one of the initial goals, financial stability for the WSA.
- 3. B&E reviewed prior year calculations for sewer frontage assessment charges to determine reasonableness of revenue projections. The findings from that review were then entered into the rate model and future assessment revenues were set in order to be revenue neutral.

ASSUMPTIONS USED FOR THE DEVELOPMENT OF THE RATE MODEL

It is an accounting requirement of an "agreed upon procedures" engagement to provide a list of assumptions used in the study. The following is the list of assumptions that were agreed upon by B&E and the WSA.

- 1. Customer growth is projected at a rate of 250 new sewer customers per year based upon recent history. It was agreed that our projection could have been higher given the significant increases in new sewer construction activity but the assumption made is a conservative one.
- 2. Flow (gallons per day) will increase by approximately the same as the percentage increase in the number of customers. B&E further assumed that the current customers will have no additional water usage growth (a conservative approach). The FY 2014 and FY 2015 usage was reconciled to the audited financial revenues for the same periods. Furthermore the usage for FY 2017 was set using a two year average of FY 2014 and FY 2015.
- 3. Renewal and Replacement was projected as \$138,255 of revenue for FY 2017 was calculated using the estimated FY 2017 usage along with the current rate of \$0.63 per 1,000 CF. This study has calculated increase in this revenue source to cover projected capital needs. Furthermore the study, has the R&R fund repaid for the deficit in this fund at June 2015 in the amount of \$2,133,182.
- 4. Assessments for projects prior to 2016 were calculated from the findings of the prior 5 year rate plan study. The FY 2017 and FY 2018 assessable projects were calculated assuming future assessment revenues that were revenue neutral.
- 5. Historical levels of expense were increased for inflation rate of between 1% to 3% depending on type expense such as chemicals and utilities.
- 6. Principal and interest payments are projected to cover actual current debt service and projected debt service for future borrowing.

WSA SEWER USE COST OF SERVICE

The current rate structure was developed in the 2011 study by B&E using a functional cost of service model which allocates each cost based upon what function these expenditures impact. These functions are later used to generate a specific revenue source based on which ratepayers are causing demands to the system.

The initial calculated rates from the 2011 study however would have caused a major rate shock to certain ratepayers since the prior rates had residential rates artificially kept commercial rates too low. The alternative was to phase in the rates over the 5 year period. This phase in of rates was completed during FY 2016.

Since there have not been many changes to usage and expenditures in FY 2017 which caused the cost of service model to yield little change in the overall rate structure, B&E recommends maintaining the current usage rates and current customer service charges.

The only change B&E is recommending regarding rate design is to increase the renewal and replacement rate to cover additional capital needs once the Renewal and Replacement Fund is repaid.

PROJECTED REVENUE, RATE INCREASES and RATEPAYER IMPACT

B&E has prepared seven schedules for this section of the study as follows:

- ➤ Schedule 1 Multi Year Comparative Summary.
- > Schedule 2 Projected Sewer Revenue at Current and Projected Rates.
- Schedule 3 Sewer Current and Projected Rates.
- > Schedule 4 Projected Expenditures.
- > Schedule 5 Projected Debt service.
- > Schedule 6 Projected Capital Expenditures
- Schedule 7 Impact on Average User.

Schedule 1 - shows the impact of the new 5 year rate plan. With the currently approved usage rates and customer service charges scheduled for FY 2017 along with two minor increases in the renewal and replacement rate for FY 2018 and FY 2020 the WSA will be financially solvent through 2021.

The focus of the past five years of the rate plan was among, other goals, to repay the City General Fund for a deficit which had accumulated over the prior decade due to major capital projects funded by rates and drops in usage. Please note that the \$3,556,182 balance due to the City General Fund at 6/30/15 only represents the actual account balance in the User Fund's Trail Balance. Utilizing the approximate \$6 million in the user funds cash checking and cash lockbox accounts the Sewer fund would completely repay the City and have a \$2.4 million of working capital available for a 48 day period. A working capital balance of 60 days would be ideal a goal and which is achieved by FY 2021 in this study.

Over the same period that the sewer fund accumulated the balance to the general fund it had also accumulated a \$2 million deficit in its sewer renewal and replacement fund. This deficit is technically owed from one portion of the sewer fund to another. Thus the balance is owed to the fund itself. The budgeted funding for the account which were never transferred from the sewer use fund to the sewer R&R fund, but the liability was set up. With the repayment of the general fund in FY 2016 the WSA should be able to fully fund the renewal and replacement deficit by the end of 2018 with the current rate structure along with the minor increases in the renewal and replacement rate for FY 2018.

If this renewal and replacement reserve is fully funded, it would give the WSA the ability to address renewal and replacement projects without either postponing them into the

future or funding them by borrowing funds. However, since the utility is capital asset intensive and has no adequate cash (investment) reserves to handle emergencies such as a major main break, damage to the facility, or contamination from untreated discharge, B&E is recommending that WSA not drawdown the R&R fund after 2018 but make the minor increases in the renewal and replacement rate for FY 2020 and a new bond for FY 2020 to cover the next five years' capital budget.

Schedule 2 - contains the project revenue based on the 5 year rate plan.

Schedule 3 - contains a summary of the proposed rates and used to calculate the revenues presented on Schedule 2. The only increase in rates recommended is to the renewal and replacement rate (covers both residential and commercial) \$3.50 per 1,000 CF for FY 2018 to and to \$6.00 per 1,000 CF for FY 2020.

Schedule 4 - contains a review of the WSA expenditures and other revenues. The figures for FY 2017 have been reviewed in conjunctions with the WSA projected FY 2017 budget.

Schedule 5 - contains a review of the WSA current debt service structure and payments on future borrowing. Since sewer assessment revenue is used to repay debt this revenue source is presented on this schedule.

Schedule 6 - contains a review of the WSA Capital projections are presented in detail on this schedule and were obtained from WSA management. The major capital projects were not assigned by WSA management on their report however this study includes these projects as the renewal and replacement fund is repaid.

Schedule 7 - provides a ratepayer impact table that shows that residential ratepayers would receive a less than 5% increase for FY 2018 in their overall rates and a less than 4% increase for FY 2020 in their overall rates. Furthermore it shows that commercial ratepayers would receive a less than 4% increase for FY 2018 in their overall rates and about a 3% increase for FY 2020 in their overall rates. When these increases are averaged over the 5 year rate plan, they only represent a less than 2% increase per year.

RECOMMENDATIONS AND CONCLUSIONS

The following recommendations are presented to assist the WSA to improve its overall operations. They are intended to be helpful and not critical. B&E is prepared to assist the WSA in the implementation of any or all of the following recommendations.

1. Because the WSA is a stand-alone enterprise fund, it is important that each ratepayer pay all of the cost incurred in providing them with sewer disposal. The WSA appears to have been able to repay the balance due to the city and have sufficient rates in effect to be able 1) cover the repayment of the balances due to the Renewal and Replacement fund, 2) establish a debt service sinking fund and 3) increase its working capital. As a result, B&E recommends maintaining the usage rates and customer service charges for the 5 year rate plan.

- 2. It is important for a stand-alone utility which is capital asset intensive to have adequate revenues to cover the substantial renewal and replacement needs of this aging system. Over the years the WSA had only been earmarking in its rates about \$150,000 to cover these capital needs. This has led to a shortfall in the Renewal and Replacement fund where by 2015 the user fund owed the R&R fund \$2,133,182. Now that the balance due to the City General Fund there are sufficient usage rates to replenish this fund. However to cover the additional capital needs of the WSA, B&E recommends that the WSA increase renewal and replacement rate (covers both residential and commercial) for FY 2018 at \$3.50 per 1,000 CF and FY 2020 at \$6.00 per 1,000 CF.
- 3. B&E's five year implementation plan is a guide for the future. Facts and circumstances will change with the passage of time. An annual review of the five year plan should be completed by the WSA, its accountant or B&E.

B&E recommends that the WSA adopt the multi-year rate plan presented on Schedule 1. The rates for FY 2017 were already approved and no additional increase above what has already been approved will be required for FY 2017.

With the completion of the five year plan, we would like to thank the Board, the financial officer, management and staff of the WSA who provided excellent assistance to B&E during this engagement.

Respectfully Submitted,

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David G Bebyn CPA

President

Proforma Cash Flow Projections with Proposed Rates Warwick Sewer Authority

		FY 2015		Projected FY 2016		FY 2017	щ	FY 2018	-	FY 2019	-	FY 2020		FY 2021
Sewer Revenues Use Renewal/Replacement Minimum Service Charge Other Assessments **	ω	11,631,331 99,217 3,917,580 1,167,252	ь	11,985,928 140,393 4,153,124 671,332	æ	11,790,259 138,255 4,178,500 764,300	€ S	11,863,579 770,538 4,210,219 759,300	σ	11,956,184 776,828 4,241,939 759,300	ь	12,049,179 1,342,532 4,291,238 759,300		12,142,564 1,353,405 4,340,663 759,300
Total Sewer Revenues	မာ	16,815,380	49	16,950,777	မာ	16,871,314	சு	17,603,636	မာ	17,734,251	မ	18,442,249	ம	18,595,932
Sewer Expenses Personnel Commodities Services Misc Capital Exp & WW WWTP Repayment of R&R reserve Renew Replace Debt Service Net Operating Reserve Debt Service Sinking Fund General Fund Repayment	G	2,727,933 1,612,175 1,885,291 328,956 10,000 8,033,706	ω	2,683,001 1,556,175 1,816,191 674,000 1,213,246 10,000 8,680,537	ь	3,262,626 1,690,000 1,972,331 597,000 884,945 8,309,216	ь	3,344,192 1,725,650 2,001,606 753,000 34,991 157,189 623,941	₩	3,427,796 1,762,152 2,031,365 805,000 9,107,578 100,360	₩	3,513,491 (1,799,527 2,061,617 1,035,000	ь	3,601,329 1,837,798 2,092,370 1,645,000 6,772,239 143,530 500,000
Total Sewer Expenses	မ	14,598,061	es	16,633,150	မာ	16,716,118	69	17,571,624	ь	17,734,251	မ	18,436,302	φ.	18,592,265
Sewer Net	မာ	2,217,319	ь	317,627	es es	155,196	\$	32,012	€\$	0	es l	5,947	s	3,667
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Revenue Check for Proforma Period Warwick Sewer Authority

Schedule 2

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Proposed Rates based on May 2016 study Warwick Sewer Authority

Schedule 3

FY 2015			Actual		Current						Proposed				
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Proforma Expenditure Projections
Warwick Sewer Authority

Schedule 4
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	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
		6	G	<i></i>	,
80-101 Salaries	2.209.822	2.265.068	2.321.694	2,379,737	2,439,230
	85,000	87,125	89,303	91,536	93,824
80-107 Overtime Storm	10,000	10,250	10,506	10,769	11,038
80-140 Temporary Services	2,000	7,175	7,354	7,538	7,727
80-150 Fringe Benefits	950,804	974,574	998,938	1,023,912	1,049,510
	3,262,626	3,344,192	3,427,796	3,513,491	3,601,329
80-201 Office Supplies	11.800	11,918	12.037	12,158	12,279
	18 200	18 382	18,566	18.751	18.939
Advertising	3,500	3,535	3,570	3,606	3,642
	35,000	35,350	35,704	36,061	36,421
	22,500	22,725	22,952	23,182	23,414
	20,000	50,500	51,005	51,515	52,030
80-222 Natural Gas	44,000	44,440	44,884	45,333	45,787
80-224 Electricity	000'009	618,000	636,540	655,636	675,305
80-234 Safety Equipment	6,500	6,565	6,631	269'9	6,764
80-243 Chem. Polymer	120,000	122,400	124,848	127,345	129,892
80-245 Chem. Chlorine	54,000	55,080	56,182	57,305	58,451
80-246 Chem Dechlor	39,000	39,780	40,576	41,387	42,215
80-247 Chem Potassium	207,000	211,140	215,363	219,670	224,063
80-248 Chem Alum	86,000	87,720	89,474	91,264	93,089
80-249 Chem Caustic	169,000	172,380	175,828	179,344	182,931
80-260 Clothing	8,000	8,080	8,161	8,242	8,325
80-281 Maint Materials	100,000	101,000	102,010	103,030	104,060
80-298 Other Equipment	3,000	3,030	3,060	3,091	3,122
80-286 Deduct meter	2,000	5,050	5,101	5,152	5,203
80-296 Grinder Pumps	100,000	101,000	102,010	103,030	104,060
80-299 Other Commodities	7,500	7,575	7,651	7,727	7,805
Commodities	1,690,000	1,725,650	1,762,152	1,799,527	1,837,798
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	22,000	22,220	22,442	22,667	22,893
	000,8	080'8	0, 00	0,242	0,020
80-313 Equip Repair	80,000	80,800	81,608	02,424	03,240

Proforma Expenditure Projections Warwick Sewer Authority

Schedule 4
Page 2 of 3

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
80-323 Tax Sale	25,000	25,250	25,503	25,758	26,015
80-325 Insurance	210,358	212,462	214,586	216,732	218,899
	22,000	22,220	22,442	22,667	22,893
	83,945	84,784	85,632	86,489	87,354
	•	,	ı	:	•
	84,000	84,840	82,688	86,545	87,411
80-370 Construction Serv.	135,000	136,350	137,714	139,091	140,482
80-371 Nutrient Reduction		\$	•	•	ı
80-378 Sludge Removal	955,200	974,304	993,790	1,013,666	1,033,939
	114,158	115,300	116,453	117,617	118,793
80-380 Gen Service	•	•	,	•	*
	3,370	3,404	3,438	3,472	3,507
	46,400	46,864	47,333	47,806	48,284
	80,000	80,800	81,608	82,424	83,248
	41,100	41,511	41,926	42,345	42,769
81-398 Public Out Reach	4,000	4,040	4,080	4,121	4,162
	49,800	50,298	50,801	51,309	51,822
	1,972,331	2,001,606	2,031,365	2,061,617	2,092,370
	550,000 47,000 884,945	753,000 34,991	905,000	1,035,000	1,645,000
80-560 Kenew Keplace Capital	1,481,945	787,991	805,000	1,035,000	1,645,000
Debt Service ALL INTEREST SEWER TOTALS: PRINCIPAL SEWER TOTALS: SEWER ASSESSMENT CONTRIBUTION PRINCIPAL & INTEREST ON NEW CAPITOL PR(Debt Service	2,288,832 10,740,384 (4,720,000) - 8,309,216	2,038,900 10,602,712 (4,228,062) 517,506 8,931,055	1,802,148 10,597,892 (4,300,197) 1,007,735 9,107,578	1,549,279 10,834,552 (4,047,110) 1,021,754 9,358,474	1,316,576 9,354,024 (3,303,715) 1,405,354 8,772,239
	16 716 118	16.790.494	17.133.891	17.768.109	17.948.735
Reserves Net Operating Reserve	ı	157,189	100,360	168,193	143,530

Varwick Sewer Authority
War

Schedule 4
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(18,000)(44,000)(8,400) (41,100) (175,000)(000'9) (009'9) (4,000) (37,500) (32,000) (25,000) (1,200) 500,000 643,530 (329,000)(1,000)(500)(759,300)17,832,965 FY 2021 (18,000)(6,000)(44,000)(8,400)(37,500)(32,000)(359,000)(6,600)(4,000)(1,000) (1,200)(500)(41,100)25,000) 175,000) 500,000 668,193 (759,300) 17,677,002 FY 2020 (41,100) (18,000)(44,000)(8,400)(37,500) (359,000)(009'9)(6,000)(4,000)(25,000)(1,200)(500)(1,000)500,000 (175,000) (759,300)600,360 16,974,951 FY 2019 (8,400) (41,100) (18,000)(44,000)(4,000) (37,500) (32,000)(1,000) (6,000)(009'9)(1,200)(200) (359,000) (25,000)(175,000) 781,130 759,300) 623,941 16,812,324 FY 2018 (44,000)(8,400)(37,500) (18,000)(000'9)(41,100)(25,000)(5,000)(009'9)(1,000)359,000) (4,000)(1,200)175,000) 15,951,818 (764.300)FY 2017 Contribution from Pretreatment Debt Service Sinking Fund Energy Buyback Revenue General Fund Repayment Federal Reimbursement 81-903 Pretreatment Revenues Septage Dumping Fees Sewer Tax Title Fees Sewer Connect Fees Total Other Revenue Surcharge Revenue **Engineering Review** Insurance Proceeds Pretreatment Fines Contributed Capital Net Revenue Requirement Cr-Amort. Of Bond Earnings on Invest. Pretreatment fines Misc Dept Credits Application Fees Monitoring Fees License/Permits Discharge Fees Grant Revenue **Grinder Pumps** nterest Income SLA Inspection ease Income Misc Income SLA Admin Reserves Other Revenues 80-905 Meters 80-946 80-960 80-969 81-906 81-909 80-914 80-945 80-958 80-930 80-942 80-944 30-956 80-966 80-999 906-08 80-931 30-940 81-955 80-969 80-970 80-989 80-990

Proforma Debt Projections Warwick Sewer Authority

Schedule 5

Account #	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
ALL INTEREST SEWER TOTALS: All PRINCIPAL SEWER TOTALS:	2,617,779 9,962,510	2,433,994 10,965,633	2,288,832 10,740,384	2,038,900 10,602,712	1,802,148 10,597,892	1,549,279 10,834,552	1,316,576 9,354,024
TOTAL DEBT ON NEW SEWER PROJECTS FY 2016 8,000,000 SRF FY 2017 7,375,000 SRF FY 2020 5,903,000 Capital Projects	•	1	1	517,506	530,659 477,076	532,553 489,201	532,553 490,947 381,855
SEWER ASSESSMENT REVENUE Assessed thru 2016	(4,546,583)	(4,719,090)	(4,074,127)	(3,928,062)	(3,631,447)	(3,378,360)	(2,634,965)
SEWER ASSESSMENT REVENUE FY 2018 SEWER ASSESSMENT REVENUE FY 2019				(300'000)	(300,000)	(300,000)	(300,000) (368,750)
SEWER USE DEBT SERVICE	8,033,706	8,680,537	8,955,089	8,931,055	9,107,578	9,358,474	8,772,239

Proforma Capital Projections Warwick Sewer Authority

Account # FY 2017	Collection System \$ 75,000 Loveday Forcemain 405,000 Pumping Stations 70,000 Facilities 70,000 Flood Control 50,000 Laboratory/Sampling Equipment 50,000 Maintenance 50,000 Vehicle Replacements 50,000 Miscellaneous 655,500	Major Projects Cedar Swamp Forcemain Warwick Neck Pump Station Improvements Redundant Main Influet Pipe Additional Primary Tank New BNR Membranes & Diffusers North Final Clarifier Drive Mechanisim Head Works - Dimminutor & Macerator Primary Clarifier - new flight, chains and sprockets New Rotary Screen Thickener Repairs to Back-up Grit Removal System Odor Control for Solids Handling Grease/Scum Removal System Utility Garage Storage GAPS Total Capital Expenditures by Year: Money Provided from FEMA & Grants Money Provided from IPP R&R Fund	Money Provided from Capital Reserve Total Budgeted Expenditure by Year: \$ 655,500 Projects pushed off to FY 2018 Total Capital	
FY 2018	\$ 50,000 - 425,000 127,500 - 10,000 25,000 - 10,000 - 647,500	\$ 647,500	\$ 647,500 105,500 \$ 753,000	
FY 2019	\$ 50,000 \$ 565,000 20,000 10,000 60,000	100,000	\$ 805,000 \$	
FY 2020	50,000 \$ 250,000 210,000 210,000 60,000 70,000 25,000 665,000	2,000,000 500,000 1,500,000 1,000,000 563,000 370,000 6,938,000 5,903,000		
FY 2021	70,000 435,000 70,000 50,000	200,000 220,000 - 130,000 50,000 75,000 75,000 40,000 230,000 1,645,000 \$ 5,903.000		

Yearly Ratepayer Impacts Warwick Sewer Authority

		Annual Net Increase/	
	Annual Bill	(Decrease)	
Impact on 97.6 HCF 5/8"			
meter Residential User			
FY 2017	599.60		
FY 2018	627.59	27.99	4.67%
FY 2019	627.59	-	0.00%
FY 2020	651.99	24.40	3.89%
FY 2021	651.99	-	0.00%
		52.39	
Impact on 244 HCF 5/8"			
meter Commercial User			
FY 2017	2,063.23		
FY 2018	2,133.20	69.97	3.39%
FY 2019	2,133.20	-	0.00%
FY 2020	2,194.20	61.00	2.86%
FY 2021	2,194.20	_	0.00%
		130.97	
		•	
Impact on 2440 HCF 2"			
meter Commercial User			
FY 2017	19,112.94		
FY 2018	19,812.63	699.69	3.66%
FY 2019	19,812.63	-	0.00%
FY 2020	20,422.63	610.00	3.08%
FY 2021	20,422.63		0.00%
		1,309.69	